

Winchester Electoral Board Minutes

December 8, 2020

Office of Elections & Voter Registration

Present: Ms. Elson, Secretary, Ms. Tufts, Vice-Chair, and Ms. Martin, Director of Elections/General Registrar.

Absent: Geoff Lukens, Chair

Called to order by Tamar Tufts, Chair at 3:28 pm.

Oct. 22, 2020, and November 19, 2020 meeting minutes were approved.

November 4th Canvassing minutes were approved

Old Business:

The Electoral Board talked with Bill Wiley about the incident on Nov. 3rd at Merriman's Precinct. He was not trying to vote twice. He wanted to see if his vote counted. What he really means is if it showed whether he had been checked in during early voting. Liz and Tamar explained the voting procedure and if he had any concerns to call the Registrar's Office.

The registrar's office is getting ready to send out 1600 letters and applications to all the absentee voters about status renewal. The office will be stuffing envelopes Thursday and Friday.

Liz Martin, Registrar presented the final draft of the letter to Mr. Hoffman, City Manager, and Ms. Blowe, CFO/Assistant City Manager, City of Winchester about how best to utilize the remaining Cares Act Funds from the Department of Elections. We are asking to give one-time hazard pay to Officers of Election, Temporary Office Assistants, and Office of Elections and Voter Registration staff. The Electoral Board approved the draft and signed it. A copy of the letter is attached.

Liz Martin, Registrar presented the final draft of the letter to Mr. Hoffman, City Manager, and Ms. Blowe, CFO/Assistant City Manager, City of Winchester about a salary increase for the position of Director of Elections/General Registrar. The Electoral Board Approved the draft and signed it. A copy of the letter is attached.

New Business:

The July 1, 2021 Budget is due by December 31st.

All expenditures under the July 1, 2020 budget have to be paid now.

Meeting Adjourned at 5:01 pm.

Respectfully Submitted,

Joanna P. Elson

Secretary on The City of Winchester Electoral Board